Southwest Wisconsin TECHNICAL COLLEGE — JOB POSTING

POSITION	**Nursing Assistant Instructor (Part-Time, Benefitted)**
APPLY BY	**November 29, 2024**
HIRE DATE	**December 13, 2024**

DIVISION	Health and Science
REPORTS TO	Chief Academic Officer/Executive Dean
CLASSIFICATION	Salaried (Exempt)
POSTING DATE	November 9, 2024

SUMMARY

Southwest Tech is currently accepting applications, from qualified candidates, for a 75%-time Nursing Assistant Instructor. The instructor will fulfill 75% of a 190-day academic calendar position (July 1 thru June 30) and is responsible for classroom, laboratory, and clinical instruction related to client care primarily in the long-term health care setting. Current knowledge, skills, and attitudes consistent with the legal and ethical practice of Nursing Assistance are required. This position includes daytime, evening, and weekend hours.

ESSENTIAL DUTIES AND RESPONSIBILITIES INCLUDE

- Provides instruction and promote learning in classroom, laboratory, and clinical settings, regarding the knowledge, skills, and attitudes needed by successful nursing assistants.
- Works collaboratively with the Nursing Assistant instructors in designing and delivering student learning and assessment activities.
- Collaborates in training of new Nursing Assistant instructors.
- Maintains current knowledge and practice with Wisconsin Technical College System (WTCS), WI Division of Health Services, Federal Nurse Aide Code 42, and Certified Nursing Assistant certification testing processes.
- Delivers instruction through face-to-face, remote, and online methodologies in theory, laboratory, and clinical settings. Assess effectiveness of student learning at the individual, course, and program levels.
- Manages a group of students in a health care agency to meet identified learning outcomes.
- Role models, assists, and advises students in achieving learning outcomes and employability skills, including the Southwest Tech Core Abilities
- Works collaboratively with members of the Knox Learning Center team to support Student Success Plans and student learning needs.
- Attends program registration, orientation, and WTCS program meetings.
- Assists Program Director with program advisory meetings.
- Engages with clinical agencies and partners to promote student access, completion, and post-graduation success.
- Attends and engages in team, division, council, and College meetings.
- Evaluates and documents program outcomes. Designs and implements Team Action Plans to promote student access, completion, and post-graduate success.
- Works collaboratively with other members of the College team to promote and facilitate on-site nurse aide registry testing, as needed.

EDUCATION, EXPERIENCE, AND SKILLS

- Holds a Bachelor's Degree in Nursing. Highly qualified RNs with an Associate's Degree will be considered
- Holds current Wisconsin Registered Nurse licensure.
- Has two years of full-time RN experience in a skilled nursing facility with at least one year being within the past five years.
- Meets Wisconsin Technical College System certification requirements as an instructor of Nursing Assistants
- Meets Wisconsin Caregivers Background Check and Criminal Background requirements.
- Holds and maintains valid WI driver license with the ability to move between assigned work sites throughout the district.
- Has mastery of the Microsoft Suite and leads adoption of new technologies.

PHYSICAL REQUIREMENTS STATEMENT

- Southwest Tech is committed to creating an inclusive and accessible workplace. While certain job roles may require physical capabilities, we welcome applicants of all abilities and are committed to providing reasonable accommodations throughout the hiring process and in the workplace.

APPLICATIONS

Internal and External applicants complete and submit the online employment application at **www.swtc.edu/jobs**
For questions regarding the application process, or if you need an accommodation, please email Human Resources at **humanresources@swtc.edu** or **608.822.2314**. (TDD: 608.822.2072)

SALARY RANGES

Bachelors: $51,221-$81,444
Advanced: $53,878-$85,666
Masters: $56,533-$89,888

BENEFITS/SERVICES

Our comprehensive benefit package includes the following and much more:

- Health Insurance
- Dental Insurance
- Life Insurance
- Long-Term Disability
- Health Savings Account
- Health Club Access
- Wisconsin Retirement System Contribution
- On-campus day care (hourly rate charged)
- College Savings Program
- Additional Voluntary Benefits

SELECTION PROCESS

The Review Committee will screen applicants and contact them for an interview. Meeting the minimum qualifications does not assure the candidate an interview. Final candidate's employment offer may be subject to completion of a criminal background check and pre-employment drug screening.

Southwest Tech does not discriminate on the basis of race, color, national origin, sex, disability, or age in its programs and activities. The Equal Opportunity/Affirmative Action Officer has been designated to handle inquiries regarding non-discrimination policies. Call 800-362-3322, Ext. 2315 (TDD: 608-822-2072) or write Southwest Tech, 1800 Bronson Blvd., Fennimore, WI 53809.